

**APPLICATION FORM FOR UNDERTAKING THE ACTIVITIES UNDER
THE FDCM CORPORATE SOCIAL RESPONSIBILITY**

[Section 135 of the Companies Act, 2013 r/w the Companies (Corporate Social Responsibility Policy) Rules, 2014]

Applicants are requested to carefully go through the following instructions before filling up the FORM-A appended to with this Application Form.

1. The Applicant Entity shall—

- (a) be a company established under section 8 of the Companies Act, 2013, or a registered public trust or a registered society, exempted under sub-clauses (iv), (v), (vi) or (via) of clause (23C) of section 10 or registered under section 12A and approved under 80G of the Income Tax Act, 1961, established by the company, either singly or along with any other company; or
- (b) be a company established under section 8 of the Companies Act, 2013, or a registered public trust or a registered society, established by the Central Government or State Government; or
- (c) be any entity established under an Act of Parliament or a State legislature; or
- (d) be a company established under section 8 of the Companies Act, 2013, or a registered public trust or a registered society, exempted under sub-clauses (iv), (v), (vi) or (via) of clause (23C) of section 10 or registered under section 12A and approved under 80G of the Income Tax Act, 1961, and having an established track record of at least three years in undertaking similar activities.
- (e) not seek any contribution for any activity directly or indirectly meant for any political party u/s 182 of the Act. [Rule 2 (d) (iii) of the Companies (Corporate Social Responsibility Policy) Rules, 2014.

2. The activities which qualify for the CSR contributions as per the Companies Act, 2013 are enumerated in **SCHEDULE VII** of the Act. The same is appended along with this Application Form.

3. Every entity, covered under para 1 above, who intends to undertake any CSR activity, **shall---**

- i. register itself with the Central Government by filing the **Form CSR-1** electronically with the Registrar; and
- ii. submit the Application on its official letterhead in the **FORM-A** appended hereto, enclosing the duly authenticated documents mentioned therein. Applications with incomplete and/or unauthenticated documents shall be liable to be rejected summarily.

4. Applications must be addressed to the Managing Director FDCM, 359/B FDCM Bhawan, Hingana Road, Nagpur-440036.

5. In the event of acceptance of the proposal, the Applicant shall open a separate Bank Account for the same and shall forthwith furnish the details thereof to the FDCM.

6. FDCM reserves the right to reject any proposal without assigning any explanation.

FORM-A

S.No.	Items	Particulars	Page No.(As per Application)
PART-A			
About the Applicant Entity			
1	Name of the Applicant Entity	Mention the exact name of Organization	
2	Category of the Entity	Mention the relevant category of the Applicant Entity, mentioned in Para 1: Trust / Society / Section 8 Company etc., whichever is applicable.	
3	Postal Address of the Organization	Mention the exact postal address along with PIN Code	
4	Name, Designation, and Contact Details of the authorized representative of the Organization	Details of authorized representative to be mentioned.	
5	Copy of the Certificate of Incorporation	Copies to be attached, if the Applicant is a Company	
6	Copy of the Memorandum of Association		
7	Copy of the Trust Deed	Copy to be attached if the Applicant is a Public Trust or Registered Society	
8	Full List of Trustees or the Directors, as the case may be.	List of Trustees or Directors, as the case may be, to be attached.	
9	PAN	Authenticated copy of the PAN Card to be attached.	
10	Last three years' Audited Statements and Income Tax Returns proof	Authenticated copies of the Last three years' Audited Statements and Income Tax Returns to be attached.	
11	Form 80G under the Income Tax Act.	Authenticated copy of the Form 80G to be attached.	
12	Form 12A under the Income Tax Act.	Authenticated of the Form 12A copy to be attached.	
13	Form CSR-1 under the Companies Act 2013.	Authenticated copy of the Form CSR-1 to be attached.	
14	Has the Applicant Entity been debarred in the past by any Company or Public Sector Undertaking to undertake the CSR Activities?	If yes, the details may be provided.	
PART B			
About the Proposed CSR Activity			
15	The subject of the CSR Activity	Subject of the CSR Activity to be mentioned	
16	Clause of SCHEDULE VII of the Companies Act, 2013, to which the proposed CSR Activity corresponds	The relevant clause of SCHEDULE VII of the Companies Act 2013, corresponding to the proposed CSR Activity to be mentioned	
17	Copy of the Board Resolution passed by the Board of Trustees/Directors approving the CSR Activity to be undertaken.	Copy of the Resolution passed to that effect by the Board of Trustees / Directors to be attached.	

18	Amount required for the CSR Activity	The amount towards the CSR activity be mentioned.	
19	Project Details of the CSR Activity to be undertaken	Project Details on the official letter head under the sign of the authorized signatory and seal of the Applicant entity must be attached.	
20	Time-line for completing the Project.	Duration of completion of the CSR activity to be undertaken be mentioned.	
21	Beneficiaries of the project.	The intended beneficiaries to be mentioned.	
22	Total Project Cost	The total cost of Project (of which the CSR activity is the component)	
23	Other funding sources for the project	Funding sources of the Project to be mentioned.	

Encl: As above

UNDERTAKING

I undertake that information furnished in this Application Form is true to the best of my knowledge and belief, and I have satisfied myself that all the documents attached along with this Application Form are also authentic.

Date:

Name and Signature
of the authorized signatory
and
Official Seal of the Applicant Entity